

Personnel Officer

Attention: Personnel Relations Officer

7 February 1949

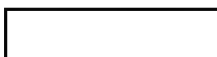
Chief, Fiscal Branch

Absentee Report

In reply to your memorandums dated 13 January and 2 February 1949 relative to an absentee report showing the number of employees on the pay roll and the number of individuals on sick leave for each day during the period 1 October through 31 December 1948, you are advised that to accomplish this it would be necessary to examine each 1130 for the 6 or 7 periods and abstract information therefrom, resulting in an examination of from 12 to 14 thousand documents and the preparation of a voluminous abstract from such records.

We regret to advise that personnel in the Fiscal Branch is not sufficient to comply with this request. If the Personnel Office or the using activity is in a position to supply personnel capable of abstracting the desired information, the records and advice on the examination of such documents will be supplied by the Fiscal Branch, at times convenient with normal audit operations, in cooperation with the Personnel Relations Division and the health program.

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c.c. Saunders via
FPD
Pay Roll
File



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